

**OBSERVATION REPORT  
(FORM B)**

Teacher:

Program:

Grade/Subj:

Date of Observation:

Beginning Time:

Ending Time:

Evaluator:

Announced:

Unannounced:

**Observations:**

The observation report will identify teacher's instructional practices and patterns of behavior (**claims**), supported by quotes or description of behavior (**evidence**). The report will also include the effect on students or the significance of the teaching act (**interpretation**) and the evaluator's assessment of the teaching (**judgment**). Suggestions for growth and/or improvements may also be included. Notes may be attached to the observation form.

**OBSERVATION REPORT (Continued)**  
**(FORM B)**

Signatures below indicate that a conference between the teacher and the evaluator was held within five school days of the observation. The teacher's signature on this form also indicates that he/she has seen all comments on the form. The teacher's signature does not necessarily indicate agreement with the observation report. The teacher will return this form to the evaluator within five school days of receipt.

Copy to:

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_